


henty
MACHINERY FIELD DAYS

EXHIBITOR HANDBOOK

23, 24 & 25 September 2025

At the Henty Machinery Field Days site,
22 Lubkes Road, Henty NSW 2658

 (02) 69293305
 www.hmfd.com.au

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MANAGEMENT DETAILS

Henty Machinery Field Days Board Members

Nigel Scheetz (Chair) - Daryl Thomson (Deputy Chair) - Matthew Noll (Deputy Chair) – Mark Hasler (Director) – Corey Lieschke (Director) – Brenten Meyer (Director) – Jordan Muller (Director)

Staff

Chief Executive Officer	Belinda Anderson
Sites Manager	Bec Clancy
Administration Team	Heather Barrett, Janice Driscoll, Felicity Klemke, Tania Knobel
Media Manager	Kim Woods
Site Staff	Mal Pumpa, Chris Harnetty

Ways to contact us

Email	Admin enquiries	office@hmfd.com.au
	Site Applications/Allocations	applications@hmfd.com.au
	Media	media@hmfd.com.au
	Accounts	accounts@hmfd.com.au
Phone	Office	(02) 69293305
Office Location	22 Lubkes Road, Henty NSW 2658 (8km from Henty, east on the Cookardinia Road)	
Postal Address	PO Box 107, Henty NSW 2658	
Website	www.hmfd.com.au	
Future Dates	2026 – 22-24 September 2027 – 21-23 September 2028 – 19-21 September	

WHAT IS HENTY MACHINERY FIELD DAYS AND WHY SHOULD I BE THERE?

Henty Machinery Field Days, home of Australia’s largest agribusiness super event is located in the heart of the nation’s food bowl in southern NSW, Henty Machinery Field Days attracts more than 55,000 visitors each year.

The non-profit event is farmer-driven and run by a board of seven directors from southern NSW, all with agricultural backgrounds.

Henty Machinery Field Days is now regarded as southern Australia’s single biggest agricultural event, showcasing the latest in machinery and farm equipment, outdoors and camping products, farm produce, agronomy, country lifestyle, government and health services, agribusiness and finance services.

In 2024, the event saw around 55,000 attend throughout the three days and showcased over \$250 million worth of machinery and technology from over 830 exhibitors on the 105ha site.





2024 HMFD Data

The non-profit event facilitates connections between agribusiness suppliers and buyers and in doing so facilitates over **\$72.24 million** in economic activity.

HMFD directly adds **\$7.3 million to the local economy** which results in an increase of employment equivalent to **60 annual local jobs in the Greater Hume LGA.**

Exhibitors

- **\$61 million** in attendee purchases to exhibitors
- 47% of exhibitors attend from interstate

Reasons they attend:

- 74% sales of products/services
- 60% advertising, branding & promotion
- 60% generate new sales leads
- 52% meet consumers face to face
- 50% public awareness
- 24% demonstrate product/service
- 19% connect with others in the industry
-



Attendees



- 16% of consumers make major purchases over \$1000, at an **average of \$15,731.**
- 91% reside outside Greater Hume LGA
- 25% reside in the Murray Region
- 24% reside in the Riverina
- 31% attend from interstate
- >90% said the event met their expectations
- 78% have attended before
- 86% had a very good to excellent experience

AWARDS AT HENTY MACHINERY FIELD DAYS

Henty Machinery Field Days - Machine of the Year

This is a “Farmers Choice” award presented to the most outstanding new piece of agricultural machinery exhibited at the field days. It is judged by an independent panel of regional primary producers. In many cases the winning machine has gone on to become a standard piece of equipment on farms throughout Australia.

Judging criteria includes the machine’s purpose and suitability, scope of application, construction (durability and design), ease of maintenance and service, ease of operation (including operator safety and comfort), ease of adjustment, availability of parts and overall value for money. The Australia Market release date for 2025 entries must be between 20 September 2024 and 25 September 2025.

Entry is only open to registered exhibitors for the 2025 field days. The machine must be on site for judging on Monday 22 September 2025. Entries close 31 July 2025.

How to enter: Please select the option available as part of the application process. You may also contact our office before 31 July 2025 on (02) 69293305 or office@hmfd.com.au

Greater Hume Council – Machine of the Year

The Greater Hume Council – Machine of the Year award recognises the best new Australian designed and built agricultural machine and is judged by Henty Machinery Field Days members. The machine must be Australian made but can feature imported components or materials.

How to enter: There are no entry requirements for this award however the winner must be a registered exhibitor. Nominations are made by the co-operative members unloading the machines – similar to the packers’ award for the Archibald Prize. Judges will visit each nominated company during the field days anonymously.

Exhibitor Awards

Four award categories will be judged and presented at the Henty Machinery Field Days to the Best Outdoor Large Commercial, Best Outdoor General, Best Farm Gate and Best Country Lifestyle exhibitor displays.

The HMFDC Co-operative prides itself on providing a showcase with a professional image, and the latest in agricultural machinery and technology. These awards are to encourage exhibitors to strive for similar ideals applicable to their particular industry during the field days.

Natural Fibre Fashion Awards

Open to amateurs and professionals, the awards recognise the use of natural fibres – wool, cotton, angora, mohair, cashmere, linen, silk or combinations thereof, in creative but wearable garments. In 2024, winners received prizes and cash in total to the value of \$5000.

Award categories include Best Overall Garment, Best Knitted/Crocheted Garment, Best Accessory, Best in Millinery, Student Encouragement Award, Best Repurposed/Recycled Fabric Garment (new), Popular Choice Award (New).

How to enter: Visit www.hmfd.com.au or contact Anne Maher on 0488 925 514 or email hentynaturalfibreawards@gmail.com for more information.

HOW DO I APPLY?

Please ensure you have read and agree to the terms and conditions for participation at the Henty Machinery Field Days. Applications are lodged via an online portal. The link for applications is available via our website

Previous exhibitors (2024) must still apply for a site in 2025. Please apply via the link provided to you by email from Issimo Markets. Please provide information if you would like to change your site size or location.

New exhibitors need to apply via Issimo Markets, <https://hmfed.com.au/index.php/exhibitors>

Site options include applying for outdoor sites, the Country Lifestyle Pavilion or Farm Gate Produce Area. See below for more information re site options.

All new exhibitors are required to pay a non-refundable administration fee of \$110 inc. GST before your application will be considered. HMFED will provide you with an invoice for this fee and if your application is successful, it will be deducted from your site fees.

All exhibitors must pay their site fees in full by the date specified on their invoice to secure their site for 2025. No site bookings are finalised until this payment has been received in full.

Commercial Food & Coffee Vendors

All coffee vendors and some commercial food vendors are required to tender for site positions. Information will be available for download from our website in March. All food sites must meet food handling and safety requirements and may need to register as a temporary food event. Please check here for more information <https://www.foodauthority.nsw.gov.au/retail/markets-and-temporary-events>

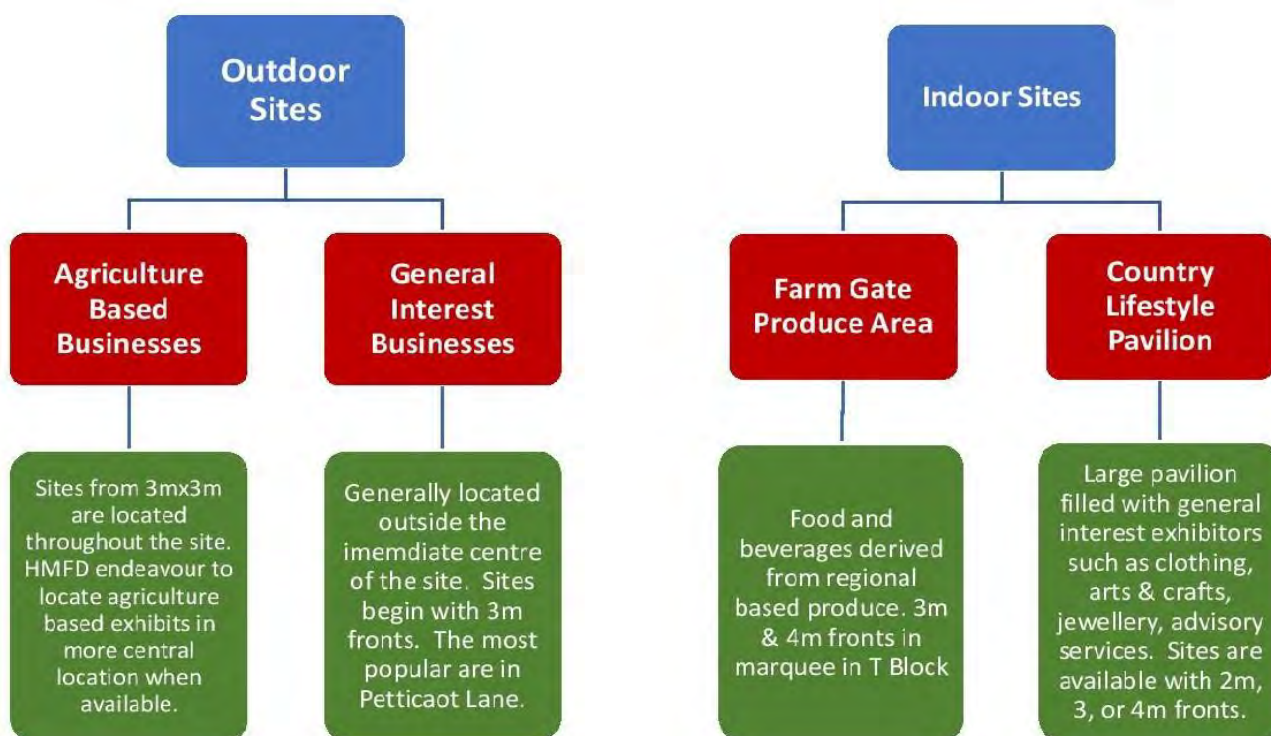


IMPORTANT DATES 2025

March 2025	Applications open
30 April 2025	Deadline for immediate PAST exhibitors to apply for the site held the previous year
June 2025	Site allocation for new exhibitors begins (Will not commence before June)
July 2025	Online Ticketing open
31 July 2025	Deadline for advertising in official publication (organized by the Border Mail)
1 Sept. 2025	Access open for tent hire companies
8 Sept. 2025	BUMP-IN Use of free HMFD unloading facilities available
15 Sept. 2025	Overnight Security Commences
22 Sept. 2025	ALL sites must be set up by 6pm.
22-26 Sept. 2025 23-25 Sept. 2025	24hr Security Commences HMFD Commences
26 Sept. 2025	BUMP-OUT Use of free HMFD loading facilities available
3 Oct. 2025	Overnight Security ceases
10 Oct. 2025	All exhibits to be removed from HMFD site HMFD loading facilities cease.



SITE TYPES



Outdoor Sites

Sites start in size at 3mx3m. All types of exhibitors participate on the outdoor sites. These make up the majority of sites available. Site fees for outdoor sites include the ground space, an allocation of passes and power only.

Farm Gate (Indoors)

Farm Gate showcases regional produce. Ranging from bread, cheese and wine to preserves, small goods and gourmet meats. Located on the southern side of the field days, Farm Gate features cooking demonstrations and talks by a variety of people involved in the food and wine industries over the three days. Farm Gate has sites available with either a 3 metre or 4m front.

Country Lifestyle (Indoors)

Country Lifestyle is housed in the Taylor Wood Pavilion and showcases arts, crafts, fashion, lifestyle products, education, health and aged care. Sites are available with 2 metre, 3 metre and 4 metre fronts. The daily program in Country Lifestyle includes guest speakers, demonstrations and fashion parades. As a guide, the organisers seek products and services distinctly different to those sourced from retail outlets.

Petticoat Lane (Outdoors)

Petticoat Lane contains general interest sites in a high pedestrian area and hence are premium sites. Their location is adjacent to the Country Lifestyle Pavilion. The site fees for this area reflect the demand for these sites and the success that exhibitors experience in this location. Please contact HMFD for sites fees in this area.

SITE FEES 2025

Outdoor Sites (Front x Depth)	SITE FEES (GST INC)	Staff Passes Inc.	On-Site Vehicle Passes	Off-Site Vehicle Passes
3m x 3m (3m front)	\$971	2	-	1
5m x 5m (5m front)	\$1139	2	-	1
5m x 10m (5m front)	\$1232	2	1	-
10m x 10m (10m front)	\$1932	2	1	-
10m x 20m (10m front)	\$2482	3	1	1
10m x 15m (10m front)	\$2281	3	1	1
20m x 10m (20m front)	\$2917	4	1	1
20m x 20m (20m front)	\$3126	3	1	1
20m x 15m (20m front)	\$2953	4	1	1
30m x 20m (30m front)	\$3542	6	2	1
40m x 15m (40m front)	\$3634	8	2	1
40m x 20m (40m front)	\$3950	8	2	1
50m x 20m (50m front)	\$4348	10	2	3
Maxi (>50m front)	Negotiated	15	4	3
Country Lifestyle Sites	SITE FEES (GST INC)	Staff Passes Inc.	On-Site Vehicle Passes	Off-Site Vehicle Passes
L2 – 2m front x 3m depth	\$780	2	1	-
L3 – 3m front x 3m depth	\$1192	2	1	-
L4 – 4m front x 3m depth	\$1590	3	2	-
Farm Gate Sites	SITE FEES (GST INC)	Staff Passes Inc.	On-Site Vehicle Passes	Off-Site Vehicle Passes
FG3 – 3m front x 3m depth	\$964	2	1	-
FG4 – 4m front x 4m depth	\$1162	2	1	-

FACILITIES & SERVICES INCLUDED WITH SITE FEES

Announcements

Announcements are available to all exhibitors over the PA system during the field days at no charge. Provide your announcement to our media centre, at the rear of the site office, or email it to media@hmfed.com.au prior to the event.

Cranes, Forklifts & other loading equipment

Free unloading facilities are available from 8 September 2025 until 10 October 2025. Please contact the office for opening times closer to the event. Please let us know in advance of particularly large exhibits. Unloading works on a first in first served basis and truck drivers are asked to report to the booking office on arrival. The booking office is located adjacent to the HMFED main office. Bookings cannot be made prior to arrival.

HMFD loading equipment does not operate from Tuesday, 23 September until 7am Friday, 26 September 2025. All other loading equipment are not permitted on the site from 8am Tuesday 23 September until HMFD permits on Thursday, 25 September.

All exhibitor items must be removed from sites by 10 October 2025. All stock on site remains at the owner's risk. Demurrage fees will apply for stock remaining on site after this date. Loading of items after this date can only take place with prior arrangement and fees for loading will apply after this date.

Parcel Pick-up

Community groups operate a parcel pick-up service and will collect purchased goods from your site and deliver them to a collection depot at either the western or eastern car parks for pick up by the customer. Information on how this will operate in 2025 will be provided closer to the event.

Parking

Exhibitors are encouraged to park in the outside carparks provided to the East and West of the exhibition site. Other outside parking is available on the old airstrip to the south of the exhibition site and is accessed via the main entrance. Vehicles parked within the exhibition site are not permitted to move between the hours of 9am-5pm. Exhibitors caught moving between these hours risk having all vehicle passes revoked and a site relocation for the following year.

Power

Coffee machines and baristas are not permitted on exhibitors sites without permission from HMFD Management.

Charging of electric vehicles on the exhibition site is not permitted.

There are 10 amp and 15 amp power outlets available to most sites. A limited number of 3-phase outlets are available. If you require 3-phase outlets and they need to be installed, the cost of installation will be an extra charge to you.

All power outlets are located within 30 metres of most sites. It is the exhibitor's responsibility to provide a single length heavy duty/industrial lead to be used from the power outlet to the exhibitor's location.

Exhibitors must only use and operate approved portable power boards with residual current device (RCD) earth leakage circuit breaker (ELCB) protection when drawing electricity from the HMFD supply grid.

All leads and electrical equipment are required to have current "test and tag" certification. The HMFD site electrician will be available to Test & Tag leads and equipment (at cost) prior to the commencement of the field days. Please phone 0429 809 866 to make arrangements.

In the interests of public safety, HMFD reserves the right to remove any electrical equipment or electrical leads that do not meet "Test & Tag" requirements. HMFD will not be liable for any damage to your stock/ equipment as a result of electrical equipment and leads not meeting "test and tag" requirements.

Exhibitors and their contractors need to be aware of underground cables. Please check with HMFD management before digging or driving posts into the ground. Any persons damaging power cables will be liable for the cost of repairs.

Placement of some exhibits may be governed by power requirements. If you are not sure of your requirements please contact your electrician. If your power requirements are not detailed on your application and they exceed those provided, you may incur extra charges for electricity supply.

The HMFD power grid is connected to public supply and therefore can be affected by outside influences. All exhibitors must supply their own surge protection equipment and regularly save any computer data that may be affected by loss of power.

Rubbish

Rubbish removal occurs regularly and all rubbish must be placed in or at the bins near your site for collection. Prior to the start of the field days, cardboard boxes and packaging materials can be folded flat and placed at the front of your site for collection on the Monday prior to and the Friday immediately after the field days. If you have any hazardous materials for disposal, please contact the HMFD office.

Security

Security is provided overnight commencing Monday, 15 September 2025 until Friday, 3 October 2025. 24-hour security is provided for the week of the field days. HMFD will not be held liable for any loss or damage to the exhibitor's property while on the site.

Water

Water for exhibitor use only, is available on site. Up to 1000 litres of water can be arranged at no charge. Quantities above 1000 litres require a separate arrangement and will be charged at \$50/1000L.

ADDITIONAL EXTRAS AVAILABLE

Advertising

The only official publication will be produced by The Border Mail. This publication is distributed prior to the field days through The Border Mail and the Rural News and at the gates during the field days. You will be contacted by The Border Mail sales team re advertising in this publication.

Non official programs and guides are also put together by publications such as The Land, The Weekly Times and The Rural and we support their endeavours in this.

We suggest you include your site location in any advertising. Please confirm this with our office prior to advertising. Our logo is available for your use, however please email office@hmfd.com.au to receive our permission to do so and receive a logo file.

Bark Chip

Bark chip is available for purchase per cubic meter as part of the application process. Spreading of bark chips is an extra charge to the bark chip. The bark chip is delivered to your site on either the Saturday, Sunday or Monday prior to the event.

Camping

On site camping is available to outside exhibitors only and you **MUST** be able to fit within the boundaries of your site. A flat fee of \$330 inc. GST applies for camping.

Extra Exhibitor Passes

Extra exhibitor passes can be purchased closer to the field days. A link and discount code will be provided once online ticket sales have opened. Please select this option as part of your application.

Sheep

Sheep for demonstrations can be ordered (at cost) as part of your application and will be delivered to your site each morning. Exhibitors must ensure all animals are correctly cared for. Sheep remain the property of HMFD.

Straw Bales

Small square straw bales for display purposes can be ordered as part of your application (at cost). They will be placed on your site on the weekend prior to the field days. If you don't require them after the field days, please leave them stacked near the front of your site.

ESSENTIAL INFORMATION

Allocation of Sites

Exhibitors from the immediate previous year have until 30 April to reapply for the site the previous year. Once all changes of either location or size have been made for returning exhibitors, the allocation of sites to new exhibitors will begin. This does not happen until June each year.

Site allocation will be at the sole discretion of Henty Machinery Field Days management and can be changed at any time.

HMFD will endeavour to accommodate the needs of all exhibitors. Application for a site does not guarantee your acceptance.

Every effort will be made to mark out the sites accurately, please contact our office immediately if there is any confusion with your site boundaries.

Please ensure that the site size you have selected will accommodate your entire exhibit. Eg: do not select a site with a 5m front and expect to erect a tent with a 6m front. If you do this, you will be asked to move your exhibit to fit within your site boundary. Please ensure all of your staff and your hire company are aware of this condition prior to setting up the display.

HMFD management reserves the right to refuse applications on the grounds of unsuitability or if there are already too many exhibitors of that product.

HMFD also reserves the right to refuse an invitation to exhibitor to previous exhibitors.

ATMs

ATMs are available adjacent to the ANZ site, number 567, cnr of Main Road.

Bad Weather

HMFD is staged regardless of the weather (excepting extreme weather events). In wet weather we make every effort to ensure site access. We ask you to make sure your site is secure in case of bad weather. If HMFD should find it necessary or expedient to cancel or postpone the Henty Machinery Field Days, contracts shall cease to operate upon notice to that effect, and HMFD shall not be liable for any compensation or refund to exhibitors.

Cancellations

Exhibitors acknowledge that any request for cancellations must be received in writing by HMFD. Cancellation requests will attract a cancellation fee of:-

- i) 50% of site fees if received within the period 60-31 days prior to the commencement date of HMFD;
and
- ii) 100% of site fees if received within the period 30 days prior to the commencement date of HMFD.

The exhibitor acknowledges and agrees, in the event the Henty Machinery Field Days is cancelled due to government (or other authority) decree, order, or any agency instrumentality, the cancellation fees set out above shall apply.

Please also read the Terms and Conditions for more detail relating to cancellations.

Display material and exhibits

Exhibitors are encouraged to make their site look appealing and enticing. Exhibitors are responsible for making sure all materials are secured correctly and safely.

HMFD reserves the right to remove any exhibit or item they feel may bring HMFD into disrepute or that is deemed to cause offence.

Dogs

No dogs are allowed on site. Working dogs that are competing, dogs as part of an exhibitors display and guide or medial aid dogs excepted.

Drone Demonstrations

An off-site demonstration area is available to drones. HMFD must approve all drone demonstrations prior to the field days. All appropriate licences and insurances must be provided to HMFD before approval will be given for drone demonstrations. HMFD has the right to refuse any demonstrations.

Emergencies & First Aid

For the week of the Henty Machinery Field Days, St John Ambulance NSW is on site during opening hours.

For first aid, contact St John's Ambulance Service 0428 224713 or 000 in the case of an emergency, they are unavailable or after hours.

HMFD Office: (02) 69293305 or after hours 0411 036666. NSW Police and NSW Fire and Rescue call 000. In the case of a large-scale emergency please follow the instructions of emergency personnel and HMFD Staff.

Fires

The lighting of fires is not permitted on site. The only exceptions are the demonstration of heaters or barbecues etc. In the case of a fire please contact 000 and the HMFD office on (02) 69293305.

Food

There is a range of food available at community operated and commercial food outlets during the field days. Limited on-site catering is available on the Monday and Friday the week of the field days. Full catering is available the three days of the field days.

Exhibitors are not permitted to sell food from their sites without HMFD authorisation. Exhibitors are not permitted to issue meals to the public from their sites. Light refreshments only may be provided to the public.

Catering for your site can be organised with a community group. Please contact the HMFD office if you would like further details.

Gas Bottles

Gas bottles are not permitted to be used within marquees or tents. All gas bottles must have current LPG certification and deemed safe for use.

Hospitality Areas

Any exhibitor wishing to have a hospitality area must have permission to do so from HMFD management. Please email office@hmfd.com.au and outline your proposal for our consideration.

No Meals – Light refreshments only.**PERMISSION IS REQUIRED FOR COFFEE MACHINES/BARISTAS ON SITE. (Power availability must be assessed amongst other considerations)**

If you require catering to your site, please contact the HMFD office for a list of suitable community groups who provide catering services. We encourage you to source your catering provisions locally.

Noise

Exhibitors are not permitted to use microphones or similar in the Taylor Wood Pavilion (Country Lifestyle) or the Farm Gate pavilion. Loud spruiking is also not permitted. All exhibitors must be respectful of noise to neighbouring sites when carrying out demonstrations.

Opening Hours

Gates are open to the public from 8am-5pm on Tuesday 23 September, Wednesday 24 September and Thursday 25 September 2025. Sites must remain intact until 5pm on Thursday, 25 September 2025.

Passes – Staff & Vehicle

An allocation of staff and vehicle passes is included with your site fees. Please see the site fees schedule for the amount included. Extra passes will be available for purchase closer to the field days.

Vehicle passes must be displayed at all times. Extra vehicle passes are not available.

Please make sure all staff on site are aware of the conditions of use for these passes. Vehicles are not permitted to move on site between 9am and 5pm on each day of the field days. Entry gates for vehicles will be locked at 9am in the interests of public safety and will not reopen until 5pm. If you need to leave the site between 9am and 5pm, please park in the outside carparks located to the East, West and South of the exhibition site.

Any exhibitor moving a vehicle or machinery on site between these hours risks the cancellation of their vehicle passes and a site relocation for the following year.

A vehicle pass does not mean automatic entry to the field days – exhibitor passes must still be made available at entrances upon request. NO PASS = NO ENTRY.

Public Liability Insurance

All exhibitors and shared siteholders must hold their own Public Liability Insurance with an indemnity of not less than \$20 million covering them against an occurrence attributable to their activities or the activities of any person for whom they are directly responsible.

An exhibitor who chooses not have this insurance will not be allocated a site. Compulsory Insurance is not a decision of the Field Days management but is a direct request of insurance companies involved in public events. Please provide a copy of your Certificate of Currency with your application form.

Raffles & Competitions

All games of chance and raffles where tickets are sold are not permitted without prior application in writing to HMFD management. HMFD may in its absolute sole discretion refuse any application.

Removal of goods on site

All goods used on site by exhibitors during the field days must be removed by 10 October 2025. Any goods remaining on site after this date are at the exhibitor's risk. Demurrage fees will apply after this date at a rate of \$330 per week until removal is completed.

Safety

To comply with the Work Health and Safety Act each exhibitor is responsible for the creation and maintenance of a safe environment for both their workers and visitors. The use of only safe and suitable extension leads and power boards is permitted (as outlined in Power above).

The exhibitor is required to provide HMFD with a site safety management plan and complete the online induction to ensure the exhibitor demonstrates they are working to a safety procedure while setting up, operating and dismantling their exhibits.

The safety of exhibitors, volunteers and visitors must always be of utmost consideration. Anyone conducting themselves in a manner dangerous to any of these groups may be asked to leave. Please be aware of the safety of others when demonstrating or using machines or implements on site. All food and coffee outlets must have a fire extinguisher, fire blanket and first aid kit on site. We recommend all other exhibitors have a fire extinguisher, fire blanket and first aid kit on site.

Second Hand Items

New equipment only may be displayed for sale. With exception to Antiques and Collectable where the dealer holds the necessary permits and licences.

Setting up and Dismantling of Sites

The site is available for set-up and dismantling of sites from Monday 25 August 2025 until Friday 10 October 2025. Opening hours are generally 8am-4:30pm however this may be subject to change.

All items must be removed from sites by 10 October 2025. After this date demurrage fees will be charged.

Free unloading facilities and equipment are available from 1 September – 10 October 2025. (Exclusion dates apply in this period they are 6-7 September, 13-14 September and 4, 5 & 6 October 2025). Please check with the HMFD office closer to the event for operating days and hours as these may all be subject to change.

Loading of items outside these dates can only take place with prior arrangement. Costs will apply outside these dates.

Please let us know in advance of particularly large exhibits. Unloading works on a first in – first served basis and truck drivers are asked to report to the booking office on arrival.

Cranes, forklifts and telehandlers that are not supplied by HMFD are not permitted on the site between 8am Tuesday 23 September until HMFD permits on Thursday 25 September 2025.

Sub-letting of Sites

Exhibitors shall not assign, lease, sub-lease, on-sell or part with the possession of the whole or part of the Site without prior written application to HMFD management.

Only displays which have a genuine company link with an exhibitor can be shown on their stand. This means that unless an exhibitor owns, sells or distributes a particular line of product (or service) on a normal, continuing yearlong basis from the principal business house, it cannot be displayed.

Please be advised that any businesses not registered as a shared siteholder on your site will not be covered by HMFD public liability insurance. All businesses represented on your site should be listed as a shared siteholder for all businesses at the field days to receive the best possible exposure.

Tents, Tables & Chairs

Exhibitors on outdoor sites requiring tents and marquees and fittings such as tables, tablecloths and chairs must be ordered through hire companies and is at the expense of the exhibitor.

Country Lifestyle pavilion exhibitors have tables and chairs included in their site fees.

Farm Gate exhibitors are required to bring their own tables and chairs.

Telephone/Internet Service/Wi-Fi

Telstra 5G digital mobile phone coverage is available throughout the Field Days site. Wi-Fi is currently not available.

Trading Terms

By accepting a site at Henty Machinery Field Days you agree to pay your site fees and any extra charges incurred in full by the due date stipulated on the invoice as per the Trading Terms.

Payment of your site fees does not guarantee you a site – we must receive your application and payment in full.

Exhibitors will not be permitted to occupy a site until the payment of site fees has been received in full.

Payments can be made by BPay, direct deposit or Credit Card.

New Exhibitors are required to pay a non-refundable \$110 (inc GST) administration fee. If you are successful in obtaining a site, this fee will be deducted from your site fees. Payment of this fee does not guarantee a site. This fee must be paid in full for the application to be considered.



TERMS & CONDITIONS

Terms & Conditions

2025 HENTY MACHINERY FIELD DAYS TERMS AND CONDITIONS OF SITE AGREEMENT

In these Terms & Conditions: -

“**HMFD**” means Henty Machinery Field Days Co-Operative Limited and includes their\its directors, employees, contractors or agents;

“**Field Days**” means the agricultural field day conducted by HMFD;

“**The Exhibitor**” means the party accepting these terms and where applicable includes their\its directors, employees, contractors, invitees or agents;

“**Rules**” means the rules annexed to these terms and conditions;

“**Site**” means all of the land and improvements known as “Henty Machinery Field Days” and occupied by HMFD or the Exhibitor pursuant to these terms.

These Terms and Conditions apply to the exclusion of all others including terms and conditions incorporated in any purchase order or other information statement. Where these terms and conditions conflict with the Exhibitor Handbook, these terms and conditions shall prevail.

The Exhibitor acknowledges and agrees to be bound by these terms and the Rules as varied from time to time.

1. HMFD may in its absolute sole discretion refuse any Site Application. No Exhibitor shall have exclusivity as to the display or marketing of any products or goods at the Field Days.
2. All Site allocations will be at the sole discretion of HMFD. HMFD reserves the right to change or re-allocate Sites to Exhibitors at any time prior to the commencement of the field days without immediate notice to the Exhibitor.
3. New equipment only may be displayed for sale. With exception to Antiques and Collectables where the Exhibitor holds the necessary permits and licences.
4. The Exhibitor must hold: -
 - (i) public liability insurance for a minimum of \$20,000,000;
 - (ii) current workers compensation insurance for all employees of the Exhibitor;
 - (iii) all risks cover for any plant, machinery or other property located or displayed on the Site.
 - (iv) compulsory third party insurance for vehicles to access the venue for the purposes of the event and to be parked within the carpark or on the exhibition site, whether such vehicles are owned or operated by the Exhibitor or the Exhibitor’s personnel

The Exhibitor must provide a copy of an insurance certificate of currency to HMFD prior to the field days.

5. The Exhibitor acknowledges that the Work Health & Safety Act, associated Acts and Regulations ("the Acts and Regulations") impose obligations on the Exhibitor in respect of the creation and maintenance of a safe environment for both their employees and visitors. The Exhibitor warrants that any, materials, goods, plant or machinery used, stored, offered for sale or otherwise displayed on the Site is fit for use in any work place and must be free of any faults and of a standard necessary to comply with the Acts and Regulations.

If required by HMFD, the Exhibitor must provide HMFD with a risk assessment plan for the setting up, operating and dismantling their exhibits and Site. If required by HMFD, the Exhibitor will complete a site induction.

6. The Exhibitor occupies the Site at their own risk. In so far as is possible all warranties whether by statute or common law in relation to the supply of the Site or services by HMFD to the Exhibitor are expressly negated and do not apply. HMFD is not liable to the Exhibitor, and the Exhibitor releases HMFD, from any breach of contract or duty of care.

The Exhibitor acknowledges that the HMFD is not responsible for, and releases and discharges HMFD from, any direct, indirect or consequential loss or expense suffered by the Exhibitor or any third party, howsoever caused from the supply, use and occupation of the Site or any services including breach of statutory or common law warranties and negligence or whether due to change of site, cancellation, postponement or delay in holding the Field Days or any other cause or reason whether beyond the control of HMFD or not including where delay or cancellation occurs due to government (or other authority) decree or order.

HMFD will not be liable nor deemed to be liable to the Exhibitor or any other party for failure or delay in meeting any obligation under these terms or postponement or cancellation of the Field Days due to :-

- strikes and/or lockouts (whether of their own employees or those of others) ; or
- Acts of God, war, fire, flood, embargo, litigation, order or act of government or any agency instrumentality; or
- compliance with any lawful direction or order by any governmental authority (including government agencies) in relation to any pandemic, epidemic, public health emergency or infectious disease; or
- any other cause beyond the control of HMFD.

If any dispute arises, as a result of the occupation of the Site or any services provided by HMFD (or the inability to use of occupy the Site), the Exhibitor will exclude HFMD from any dispute or claim, action or court proceeding. Further, the Exhibitor agrees to indemnify HFMD from and against all liability and losses (including costs on a full indemnity basis) which may be incurred by the HFMD as a result of any such dispute, action or court proceedings including any claim made by a third party.

The Exhibitor indemnifies and releases HMFD to the full extent permitted by law, for any loss or damage to any property, or injury or death to any person, arising out of any action (negligent or otherwise) activity or involvement of HMFD in respect of the Exhibitors occupation and use of the Site.

Further, the Exhibitor shall be responsible for and indemnifies HMFD against: -

- a) any pollution or environmental harm caused by the Exhibitor to the Site or to HMFD's property; and
 - b) any costs or orders issued by any authorised statutory body in respect to the investigation, clean up or remediation in relation to the Site or to HMFD's property by reason of the Exhibitor's use or occupation of the Site or HMFD's property.
7. The Exhibitor must not supply food or drink for sale to the public from the Site other than as expressly approved in writing by HMFD.
 8. The Exhibitor must complete setting up their exhibit on the Site by 6pm on Monday 22 September 2025. This is an essential term of this agreement. No display, large or small, is to be dismantled before 5.00pm on Thursday 25 September 2025.
 9. All electrical extension leads, and appliances must have current approval tags. An on-Site inspection and tagging service is available, at cost, before and during the field days. Contact the Site Electrician on 0429 809 866.

Exhibitors must only use and operate approved portable power boards with residual current device (RCD) earth leakage circuit breaker (ELCB) protection when drawing electricity from the HMFD supply grid. It is the Exhibitor's responsibility to provide a single length 30 metre heavy duty/industrial lead to be used from the power outlet to the Exhibitor's location.
 10. The Exhibitor may use the free services of the cranes, forklifts and loaders between 9.00am and 5pm between 8 September 2025 and 10 October 2025. In the interests of Public Safety use of cranes, forklifts and loaders will always be at the sole discretion of HMFD Management. Use of cranes & forklifts on 23, 24 & 25 September 2025 will be at the sole discretion of HMFD Management. HMFD loading equipment will not operate on 25 September 2025. Other exclusion dates apply. See Exhibitor Handbook.

The Exhibitor agrees to meet the cost of loading or unloading outside these times and dates at the minimum rate of \$200 per hour if between 9.00am and 5pm; or at a rate of minimum \$300 per hour outside working hours. These charges may vary at the sole discretion of HMFD.
 11. The Exhibitor must remove all machinery, structures and equipment from the Site (and undertake foundation restoration) whether sold or unsold at their own cost by 10 October 2025.
 12. The Exhibitor agrees to pay demurrage at the rate of \$300 per week (plus GST) for any machinery, equipment, structures or display aids which are left on the Site after Friday 10 October 2025, where no formal agreement has been entered into with the HMFD.
 13. Exhibitors shall not, without the written prior consent of HMFD permit any person other than the Exhibitor and the Exhibitor's personnel to occupy any part of the site. Should the Exhibitor breach this condition HMFD may at its discretion either terminate this site agreement or charge additional fees to the Exhibitor for the unpermitted persons occupying the site or exercising any of the other rights of the Exhibitor under these terms.
 14. The Exhibitor acknowledges that they will not be permitted to occupy the Site or utilise any services until payment (including any additional fees) is received by HMFD in full in accordance with the Site agreement. The Exhibitor acknowledges that passes will not be issued, a Site will not be allocated, and the Exhibitor details will not be included in the official publication until payment has been received by HMFD in full in accordance with the Site agreement.
 15. **All Exhibitors who did not apply to attend in 2024 are required to pay a non-refundable administration fee of \$110 (inc GST). The fee will be deducted from the Site fees if the application is successful in gaining a Site for the 2025 field days. This fee does not guarantee the allocation of a Site for the 2025 field days. This fee must be paid in full for an application to be considered.**
 16. The Exhibitors acknowledges that any requests for cancellations must be received in writing by HMFD. Cancellation requests will attract a cancellation fee of:-

- (i) 50% of Site fees if the notice of cancellation is received within the period 60-31 days prior to the Field Days commencement date; and
- (ii) 100% of Site fees if the notice of cancellation is received within the period 30 days prior to the Field Days commencement date.

17. The Exhibitor acknowledges and agrees, in the event the Field Day is cancelled due to government (or other authority) decree, order, or any agency instrumentality, the cancellation fees set out in clause 16 herein shall apply.

18. HMFD may immediately terminate this agreement:-

- (i) in the event of breach by the Exhibitor of any condition of these Terms or any of the Rules as varied by HMFD from time to time which is not remedied within 7 days of written notice to the Exhibitor;
- (ii) in the event the Exhibitor:-
 - is declared bankrupt;
 - has a liquidator or administrator appointed;
 - ceases to operate its business.

In event of termination of this agreement, the Exhibitor releases and indemnifies HMFD from any claim for compensation or loss of profits or otherwise and forfeits any Site fees paid to the date of termination.

19. The Exhibitor hereby grants to HMFD a lien and security interest over any goods, machinery, equipment or display aids located on the Site to secure the payment of all Site fees, loading and demurrage or other demurrage fees payable by the Exhibitor. The Exhibitor grants to HMFD a Security Interest in any goods, machinery, equipment or display aids located on the Site, within the meanings described in the *Personal Property Security Act 2009* (“the Act”). The Exhibitor acknowledges and agrees HMFD may register one or more Financing Statements in respect of the any goods, machinery, equipment or display aids located on the Site. To the extent that s115(1) of the Act allows them to be excluded, sections 95, 121(4), 125, 129(2), 129(3), 130, 132(3)(d), 132(4), 135, 142 and 143 do not apply.

20. The standing or parking of unregistered vehicles on the Site is permitted, however all vehicles or self-propelled mobile equipment, needing to move from or to a static display Site must be registered, or carry a relevant permit or trade plate.

21. HMFD may enter the Site any time and remove any articles, signs, pictures or printed matter which in their opinion may be a cause of offence to the public or which HMFD deems inappropriate.

22. A communication or notice required by these Terms & conditions, by a party to another, must be in writing and may be given to them by being:

- (i) Delivered personally; or
- (ii) Posted to their address specified in this Agreement, or as later notified by them, in which case it will be treated as having been received on the second Business Day after posting; or
- (iii) Faxed to the facsimile number of the Party with acknowledgment of receipt received electronically by the sender, when it will be treated as received on the day of sending, or
- (iv) Sent by email to their email address, when it will be treated as received on that day.

23. The Exhibitor represents and warrants to HMFD that all information and representations that the Exhibitor, or any person acting on behalf of the Exhibitor has supplied, is true and correct and the party executing and accepting these terms on behalf of the Exhibitor has the authority to enter into this agreement.

24. The Exhibitor and the Exhibitor’s personnel shall be solely responsible for arranging delivery of its goods, supplies, property and equipment to the site and receipt of those items at the site by the Exhibitors personnel. Any receipt of items at the site by HMFD shall be as agent for the Exhibitor and HMFD shall have no liability or responsibility (and the Exhibitor releases HMFD from any liability) for the items receipted nor for any issues with the type, quantity and condition of the items delivered.

25. The HMFD exhibitor handbook and HMFD website is a summary and is for general information purposes only. The HMFD exhibitors handbook and HMFD website does not constitute financial or investment advice and does not contain a guaranteed rate of sales or revenue for the Exhibitor as a result of participating at the field days. Past performance information contained in the HMFD exhibitor handbook or HMFD website is for illustrative purposes only and should not be relied up as (and is not) an indication of future performance of the field days. Any decision of the Exhibitor to enter into these terms should be made after the Exhibitor has carried out and relied on its own independent enquiries including legal and financial advice.

26. HMFD may collect information about the Exhibitors to enable it to perform its business activities and functions. The Exhibitor consents to HMFD collecting, holding, using, and disclosing the Exhibitor’s personal information for the following purposes:

- (i) to provide product and services, as well as news and information about those products and services;

- (ii) for marketing and promotional purposes including supplying to third parties to conduct any such marketing and promotional work; and
- (iii) as required or permitted by any law (including the Privacy Act).

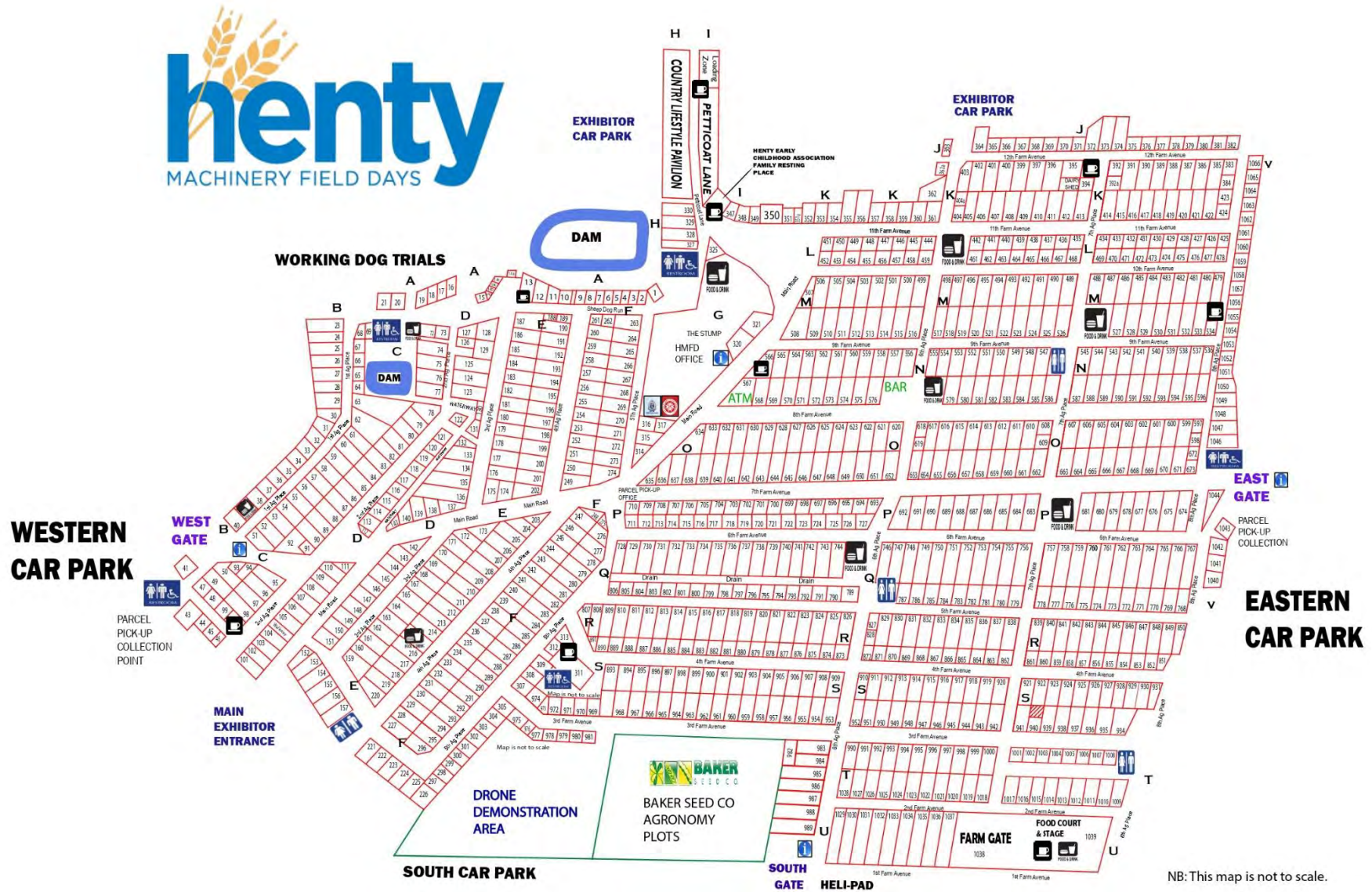
The Exhibitor's personal information will not be shared, sold, rented, or disclosed other than as described by this clause or as permitted by any law (including the Privacy Act).

27. Exhibitors hereby grant the HMFD the irrevocable right to use, reproduce, and display any images or photographs of the Exhibitor or their display taken during the course of the event for publicity, marketing, and promotional purposes. This includes, but is not limited to, use in print, online, and social media platforms. The Exhibitor acknowledges that such use occurs without compensation and for an indefinite period, unless otherwise agreed in writing.

Annexure A - Rules

1. Amplified announcements using microphones are not permitted in the Country Lifestyle Pavilion.
2. No Exhibitors (other than designated and approved food and drink vendors) are permitted to sell food or drinks to be consumed on Site as meals.
3. Any Exhibitor wishing to have a hospitality area must indicate this on the application form and comply with requirements as set out by HMFD. **NO MEALS TO BE SUPPLIED TO THE PUBLIC-LIGHT REFRESHMENTS ONLY.**
4. Exhibitors in the Farm Gate Produce Area and approved food and drink vendors are to meet the requirements as set out by NSW Food Authority for temporary events including all appropriate liquor licences. Further, all above referred Exhibitors must carry appropriate food handling and liquor licences and provide a copy of such licence to HMFD upon request.
5. **No alcohol may be brought onto the Site or HMFD property. (Licensed vendors in the Farm Gate Produce Area excepted).**
6. A speed limit of 10 kph applies at all times within the confines of the field day Site.
7. **Exhibitors agree to abide by the restrictions placed on on-Site traffic movements as set out by HMFD as outlined in the prospectus and any other correspondence. Exhibitors acknowledge that a breach of these restrictions risks the forfeit of their vehicle pass and a site relocation for 2026. Vehicles are not permitted to move on site between 9am and 5pm on the days of the field days.**
8. Exhibitor passes and vehicle passes must be distributed prior to the field days. **NO PASS = NO ENTRY.**
9. **COFFEE MACHINES:** Conditions apply (excepting on authorised coffee speciality Sites) on Exhibitor Sites. Please enquire/apply to admin@hmfed.com.au if you would like to have a coffee machine on your Site.
10. Exhibitors shall be responsible for any damage caused to Sites and/or water pipes, electricity cables running through the Site.
11. Gas bottles are not to be used within marquees or tents.
12. No display or hoarding or sign may be permanently fixed to a Site without the prior written consent of HMFD.
13. Camping overnight on the Site of HMFD property is permitted only with the authorisation of HMFD. Contact HMFD Office for a separate application. Fees for camping apply. Camping is only available to Exhibitors on outdoor sites.
14. The Exhibitor must not extend its display over the boundaries of their allocated Site.
15. Hay bales are not permitted within tents or marquees as they pose a fire risk.
16. If requested, all Exhibitors must complete a site induction. HMFD will provide the appropriate link for completion.

2025 HENTY MACHINERY FIELD DAYS MAP



NB: This map is not to scale.